

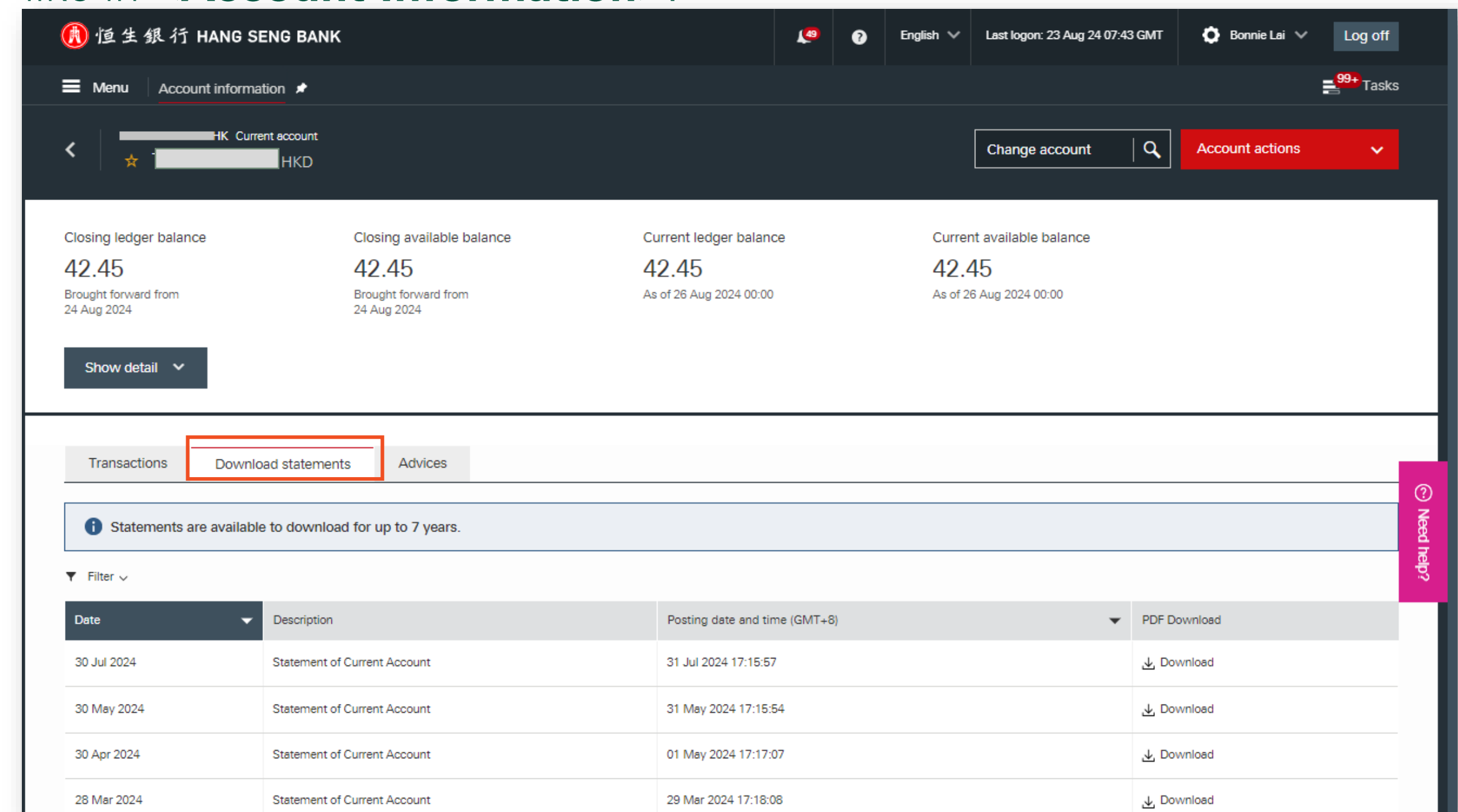
## How to access to electronic statements via Hang Seng HSBCnet?

- To view and download PDF copies of statements, you'll need to have the "**Balance and statement**" permission for **<Account Information>**. System Administrators can review and update permissions for individual users at any time through the "**Edit permissions**" screen in **<User Management>**.
- Your statements will be available in Hang Seng HSBCnet for up to 7 years.

### Steps

- 1 Log on to Hang Seng HSBCnet
- 2 From the main menu, go to **<Account Information>** and select the "**Download statements**" tab
- 3 Select "**Download**" beside the required statement and a PDF copy will become available in your browser

Here's an example of what the "**Download statements**" tab looks like in **<Account Information>**:



The screenshot displays the 'Download statements' tab in the Hang Seng HSBCnet interface. At the top, there's a navigation bar with 'Menu', 'Account information', and 'Tasks'. Below this, account details for 'HK Current account' are shown, including 'Closing ledger balance' and 'Closing available balance' of 42.45. The 'Download statements' tab is highlighted with a red box. Below the tab, a message states 'Statements are available to download for up to 7 years.' A table lists available statements with columns for Date, Description, Posting date and time (GMT+8), and PDF Download. A 'Need help?' button is visible on the right side.

Date	Description	Posting date and time (GMT+8)	PDF Download
30 Jul 2024	Statement of Current Account	31 Jul 2024 17:15:57	Download
30 May 2024	Statement of Current Account	31 May 2024 17:15:54	Download
30 Apr 2024	Statement of Current Account	01 May 2024 17:17:07	Download
28 Mar 2024	Statement of Current Account	29 Mar 2024 17:18:08	Download